EQUIPMENT INSPECTION AND MAINTENANCE WORKSHE For use of this form, see DA PAM 738-780 and 738-781; the proponent agency is	ET B-6	Completion instructions for DA Form 2404 used for
. ORGANIZATION 2. NOMENCLATURE AND MODE		operator/ crew PMCSs
TR CO 2/4th ANA TRK Util Cao	1/4 T m 998	Note: Administrative/bumper number will be placed in
T. APPLICABLE REFERENCE TM NUMBER TM DATE TM NUMBER	TM DATE	upper right hand corner or as prescribed by local SOP.
mg-2320-280-10 /c2 Jun 91		(1) Organization. Enter the name of the unit to which
COLUMN a — Enter TM item number. COLUMN b — Enter the applicable condition status symbol.	tive action for deficiency or nn c.	the equipment belongs.
COLUMN c — Enter deficiencies and shorteomings.	scertaining completed corrective a.	(2) Nomenclature and Model.
STATUS SYMBOLS		a. Enter the noun abbreviation and the model of the
"X"—Indicates a deficiency in the equipment that places It in an inoperable status. DIAGONAL "(/)"—Indicat than a deficiency which a crease efficiency or to m	nust be corrected to in-	equipment.
CIRCLED "X"—Indicates a deficiency, however, the equipment may be operated under specific limitations as	ege the nem compensy	b. For watercraft, use the noun abbreviation and Hull
directed by higher authority or as prescribed locally, until corrective action can be accomplished. LAST NAME INITIAL IN 1 OR PENCIL Indicates the	BLACK, BLUE-BLACK INK, at a completely satisfactory	· ·
HORIZONTAL DASH "(-)"—Indicates that a required inspec- tion, component replacement, maintenance operation check,	makeds and the second of the sed	Design Number.
or test flight is due but has not been accomplished, or an overdue MWO has not been accomplished.	THE OF THE OWNER AND THE	(3) Registration/Serial/NSN.
ALL INSPECTIONS AND EQUIPMENT CONDITIONS RECORDED ON THIS FORM H. IN ACCORDANCE WITH DIAGNOSTIC PROCEDURES AND STANDARDS IN THE TI		a. Enter the serial or registration number. Enter the
is SIGNATURE (Person (s) performing Impection) 89. TIME 80. SIGNATURE (Maintenance Superstor)	SEQUIRE	NSN when no serial or registration number is available.
TM ITEM STATUS DEFICIENCIES AND SHORTCOMINGS CORRECTIVE AN	CYION INITIAL WHEN	b. For watercraft, enter the DA Hull Number.
NO	CORRECTED	🎍 (4a) Miles.
II Aug 9a	PH	a. When a deficiency or a shortcoming is found, enter
la Aug 9a	R. X	the miles or kilometers on the equipment's odometer
13 Aug 92 W	RN	at the end of the day's dispatch or operation.
	1.7	b. Round to the nearest mile or kilometer. Put the letter
14 Avg 92		"K" before the number if the reading is kilometers.
		-
· · · · · · · · · · · · · · · · · · ·		c. Leave blank if the item does not have an odometer
		or if no faults are found.
	, .	(4b) Hours.
		a. When a deficiency or a shortcoming is found, enter
		the meter reading at the end of the day's dispatch or
		operation.
		b. Leave blank if hours do not apply to the equipment
		or if no faults are found.(4c) Rounds Fired. Leave blank.
		4
		(4d) Hot Starts. Leave blank.
		(5) Date. Enter the calendar date the deficiency or
		shortcoming was found.
		(6)Type Inspection. Enter"PMCS"
		. a. Use the same DA Form 2404 for more than 1 day. If
DA FORM 2404 Replaces edition of 1 Jon 64, which will be used	·	

b. When no faults are found, this form can be used for more than 1 day even if form was used for concurrent PMCSs, i.e., W/M. Just place the first letter of the type of PMCS performed (W/M) in column d, by that day's date in column c after the PMCS was performed.

(7) TM Number and TM Date.

- a. Enter the number and date of the PMCS TM. When two TMs cover an item, put the second TM number and date in the second number and date block.
- b. When the manual has changes, print"W/C" and the latest change number after the TM number. Then, put the latest change date in the TM date block.
- **(8a) Signature.** When a deficiency or shortcoming is found, the operator or supervisor signs and enters rank. A signature in this block keeps the form from being used past current dispatch.
- (8b) Time. Leave blank or use as needed locally.
- **(9a) Signature.** Maintenance supervisor or the commander's designated representative will sign when corrective action is taken.
- **(9b) Time.** Leave blank or use as needed locally. For a missile system and missile subsystems reported under AR 700-138, (chapter 4), enter the time when item was found to be NMC.
- (10) Man-Hours Required. Leave blank or use as needed locally.

Column a. TM Item No.

- a. Put the PMCS item number that applies to the fault listed in column c. If the PMCS has no item numbers, list the page, paragraph, or sequence number. Circle the number if the fault is listed in the "Equipment is not ready/available if" column or "Not Mission Capable if" column of the PMCS. If the PMCS has no ready/available or not mission capable column, circle the TM item number, page, or paragraph number of any fault that makes the equipment NMC.
- b. Pubs or TM sections other than PMCS may be required for safety faults or local dispatching. For example, AR 385-55 lists safety checks that may not be in the PMCS. Those faults will not be counted as NMC for the DA Form 2406 (Materiel Condition Status Report) unless they are in the PMCS "not ready" column or the "not mission capable" column. But, you will list them if you find a problem with one of them.
- c. For those faults not covered by the PMCS, leave this column blank.
- **Column b. Status.** Enter the status symbol that applies to the fault or deficiency.

Column c. Deficiencies and Shortcomings.

- a. If you find a fault Ithat can be repaired, stop the PMCS and correct the fault. Do not enter faults that have been repaired on the DA Form 2404. Continue the PMCS to make sure no other faults exist.
- b. Briefly describe the fault. Skip one or two lines between faults. This will give maintenance room to note actions they take.
- c. When more than one TM covers the equipment, draw a line under the last entry for one TM. Under the line, write the TM number of the manual you will use next. After you finish the PMCS and list all faults you cannot fix, give the form to the maintenance supervisor.
- d. When using one DA Form 2404 for more than one item of equipment, enter the serial or administration number for the item with the fault. Write the fault on the line below the serial number.
- e. When you list faults not covered by the PMCS, add the pub that covers them; for example, SOP or AR 385-55.

Column d. Corrective Action. Explain corrective actions taken.

Column e. Initial When Corrected. The mechanic initials any faults that have been fixed. The initials will go on the last line for the entry in column d. The maintenance supervisor will review the faults corrected and those still not fixed to decide what other action is needed. For quality control, the inspector or a designated representative will check all corrected status symbol X faults. The inspector will then initial the status symbol.

EQUIPMENT INSPECTION AND MAINTENANCE WORKSHEET For use of this form, use DA PAM 738-780 and 736-781; the proponent opency is DCBLOG								
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COLUMN a — Enter TM Item number.					- Show corrective ac	tion for deficie	acy or	
COLU	MN 6-	Enter the applicable condi	tion status symb	ol.		g lieted in Column c. e — Individual secertair	احتطعيون ببدل	corrective
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				TUS S	YMBOLS			
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dre	sted by hi	operated under specific Ax gher authority or as presci	ribed locally,			E INITIAL IN BLACE		
unti	correctiv	e action can be accomplis	hed.		OR PENC	CIL-Indicates that a co		
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or te	et flight	DASH "(-)"—indicates the ent replacement, maintenant due but has not been accomplished has not been accomplished.	omplished, or a	•	POR AIRC	RAFT-Status symbols	will be recorde	d in red.
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Note: Administrative/bumper number will be placed in upper right hand corner or as prescribed by local SOP.

- (1) Organization. Enter the name of the unit to which the equipment belongs.
- (2) Nomenclature and Model.
- a. Enter the noun abbreviation and the model of the equipment.
- b. For watercraft, use the noun abbreviation and Hull Design Number.
- (3) Registration/Serial/NSN.
- a. Enter the serial or registration number. Enter the NSN when no serial or registration number is available.
- b. For watercraft, enter the DA Hull Number.
- (4a) Miles.
- a. When a deficiency or a shortcoming is found, enter the miles or kilometers on the equipment's odometer at the end of the day's dispatch or operation.
- b. Round to the nearest mile or kilometer. Put the letter "K" if the reading is kilometers.
- c. Leave blank if the item does not have an odometer or if no faults are found.
- (4b) Hours.
- a. When a deficiency or a shortcoming is found, enter the meter reading at the end of the day's dispatch or operation.
- b. Leave blank if hours do not apply to the equipment or if no faults are found.
- (4c) Rounds Fired. Leave blank. (4d) Hot Starts. Leave blank.

(6) Type Inspection. Enter "PMCS"

- a. Use the same DA Form 2404 for more than 1 day. If you find no faults during the BEFORE OPERATION checks in the PMCS, put the date in column c. If no faults are found DURING or AFTER OPERATION, initial in column e.
- b. When no faults are found, this form can be used for more than 1 day even if the form was used for concurrent PMCSs, i.e., W/M. Just place the first letter of the type of PMCS performed (W/M) in column d, by that day's date in column c.

(7) TM Number and TM Date.

- a. Enter the number and date of the PMCS TM. When two TMs cover an item, put the second TM number and date in the second number and date block.
- b. When the manual has changes, print"W/C" and the latest change number after the TM number. Then, put the latest change date in the TM date block.
- **(8a) Signature.** When a deficiency or shortcoming is found, the operator or supervisor signs and enters rank. A signature in this block keeps the form from being used past the current dispatch.
- (8b) Time. Leave blank or use as needed locally.
- **(9a) Signature.** The commander or the commander's designated representative will sign name and rank when making a status symbol change or changing from an X to a CIRCLED X status symbol for one time operation.
- **(9b) Time.** Leave blank or use as needed locally. For missile system and missile subsystems reported under AR 700-138, (chapter 4), enter the time when item was found to be NMC.
- (10) Man-Hours Required. Leave blank or use as needed locally.

Column a. TM Item Number.

a. Put the TM item number that applies to the fault listed in column c. If the PMCS has no item numbers, list the page, paragraph, or sequence number. Circle the number if the fault is listed in the "Equipment not ready/available if" column or "Not Mission Capable if" column of the PMCS. If the PMCS has no ready/available or not mission capable column, circle the TM item number, page, or paragraph number of any fault that makes the equipment NMC.

- b. Pubs or TM sections other than PMCS may be required for safety faults or local dispatching. For example, AR 385-55 lists safety checks that may not be in the PMCS. Those faults will not be counted as NMC for the Materiel Condition Status Report (MCSR) unless they are in the PMCS "not ready" column or the "not mission capable" column. But, you will list them if you find a problem with one of them.
- c. For those faults not covered by the PMCS, leave this column blank.

Column b. Status. Repair of status symbol X faults cannot be postponed or delayed, but they may be changed to a CIRCLED X status symbol for limited operation. The commander or the commander's designated representative may change an X status symbol fault to a CIRCLED X status symbol. Changing of status symbols should only be done when the equipment is crucial to the mission. No X status symbol faults will be changed to a CIRCLED X if it endangers the operator/crew or causes further damage to the equipment. CIRCLED X conditions will be for one time operation or mission. (Common sense must be used.)

Column c. Deficiencies and Shortcomings.

- a. If you find a fault that can be repaired, stop the PMCS and correct the fault. Do not enter faults that have been repaired on the DA Form 2404. Continue the PMCS to make sure no other faults exist.
- b. Briefly describe the fault. Skip one or two lines between faults. This will give maintenance room to note actions taken.
- c. When more than one TM covers the equipment, draw a line under the last entry for one TM. Under the line, write the TM number of the manual you will use next. After you finish the PMCS and list all faults you cannot fix, give the form to the maintenance supervisor.

Column d. Corrective Action.

- a. Print "Cleared for limited operations," and the specific limits under which the equipment can be operated. For example, limits may involve speed, type of mission, distance, weather, or time. The change may affect a subsystem of a system listed in AR 700-138 If so, make sure the limits include the part of the mission the system can no longer do.
- b. Deficiencies changed to a CIRCLED X will return to an X status symbol at the end of the day or mission.
- c. Equipment cleared for limited operations will still be carried as NMC for the DA Form 2406, DA Form 3266-2R, and the DD Form 314.
- d. When a deficiency is corrected immediately or changed to a CIRCLED X, entries in blocks

Column e. Initial When Corrected.

- a. The commander or the commander's designated representative initials for limited operation entries.
- b. The person taking the action or transferring the document/NSN initials other entries.
- c. The initials will go on the last line of the entry.

EQUIPMENT INSPECTION AND MAINTENANCE WORKSHEET For use of this form, use DA PAM 738-750 and 736-751; the proponent agency is DCBLOG									
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APPLICABLE REPERENCE THE NUMBER THE DATE									
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		Enter TM Item number.			COLUMN d Show corrective ac chorteoming listed in Column c.	tion for deficie	acy or		
		Enter the applicable con-	_	bol.	COLUMN e — Individual secertain	dag completed	corrective		
<u>corn</u>	DALIN o - 1	Later deficiencies and sh			action initial in this column.				
#¥"	-	a deficiency in the equip		TUS 8	IYMBOLS DIAGONAL "(/Y'—Indicates a me	dariel defect of			
it in	an inoper	mble status.	-		than a deficiency which must be corrected to in- crease efficiency or to make the item completely				
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dire	sted by h	gher authority or as pre-	cribed locally,		LAST NAME INITIAL IN BLACK, BLUE-BLACK INK, OR PENCIL-indicates that a completely actisfactory condition exists.				
HORE	CONTAL	DASH "(-)"-Indicates	that a required in	apec-					
HORIZONTAL DASH "(-)"—Indicates that a required impor- tion, component replacement, maintenance operation check, or teet flight in due but has not been accomplished, or an overdee MWO has not been accomplished.				FOR AIRCRAFT-Status symbols will be recorded in red.					
. 1	NLL INSI N ACCO	ECTIONS AND EQUIP RDANCE WITH DIAGN	MENT CONDITION OF THE PROCED	ons r Urbs	ECORDED ON THIS FORM HAVE I AND STANDARDS IN THE TM CITI	ED HER BON.			
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TM ITEM	STATUS	_ DEFICIENCIES AND	SHORTCOMINGS	1	CORRECTIVE ACTION		WHEN CORRECTED		
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Completion instructions for DA Form 2404 used for maintenance services/inspections

Note: Administrative number/bumper number will be put in the upper right hand corner or as prescribed by local SOP.

(1) Organization. Enter the name of the unit to which the equipment belongs.

(2) Nomenclature and Model.

- a. Enter the noun abbreviation and the model of the equipment.
- b. For watercraft, use the noun abbreviation and Hull Design Number.

(3) Registration/Serial/NSN.

- a. Enter the serial or registration number. Enter the NSN when no serial number or registration number is available.
- b. For watercraft, enter the DA hull number.
- c. For more than one item, leave blank.

(4a) Miles.

- a. When a deficiency or a shortcoming is found, enter the miles or kilometers on the equipment's odometer at the end of the day's dispatch or operation.
- b. Round to the nearest mile or kilometer. Put the letter "K" before the number if the reading is in kilometers.
- c. Leave blank if the item does not have an odometer or if no faults are found.

(4b) Hours.

a. When a deficiency or a shortcoming is found, enter the meter reading at the end of the day's dispatch or operation.

- b. Leave blank if hours do not apply to the equipment or if no faults are found.
- (4c) Rounds Fired. Leave blank.
- (4d) Hot Starts. Leave blank.
- **(5) Date.** Enter the calendar date the service is performed.
- (6) Type Inspection.
- a. Enter the type of inspection or service to be done (lubrication, monthly, quarterly, semiannual, etc.).
- b. When doing more than one inspection or service at the same time, put the service symbols in block 6 (L/S, etc.).
- (7) TM Number and TM Date. a. Enter the number and date of the PMCS TM. When two TMs cover an item, put the second TM number and date in the second number and date block. b. When the manual has changes, print"W/C" and the latest change number after the TM number. Then, put the latest change date in the TM date block.
- **(8a) Signature.** Personnel performing service/ inspection signs and enters rank after inspection is completed.
- (8b) Time. Leave blank or use as needed locally.
- **(9a) Signature.** The maintenance supervisor or the commander's designated representative signs name and rank after service/inspection is completed.
- **(9b) Time.** Leave blank or use as needed locally. For missile systems and missile subsystems items reported under AR 700-138 , (Chapter 4), enter the time when item was found to be NMC.
- (10) Man-Hours Required. Leave blank or use as needed locally.

Column a. TM Item Number.

- a. Put the PMCS item number that applies to the fault listed in column c. If the PMCS has no item numbers, list the page, paragraph, or sequence number. Circle the number if the fault is listed in the "Equipment not ready/ available" column or "Not Mission Capable" column of the PMCS. If the PMCS has no ready/available or not mission capable column, circle the TM item number, page, or paragraph number of any fault that makes the equipment NMC.
- b. Pubs or TM sections other than PMCS may be required for safety faults or local dispatching. For example, AR 385-55 lists safety checks that may not be in the PMCS. Those faults will not be counted as NMC for the DA Form 2406 unless they are listed in the PMCS "not ready" column

c. For those faults not covered by the PMCS, leave this column blank.

Column b. Status. Enter the status symbol that applies to the fault or deficiency.

Column c. Deficiencies and Shortcomings.

- a. If you find a fault that can be repaired, stop the PMCS and correct the fault. Do not enter faults on the DA Form 2404 that you have repaired. Continue the PMCS to ensure no other faults exist.
- b. Briefly describe uncorrected faults.

Column d. Corrective Action.

- a. Explain corrective action taken.
- b. For equipment needing a DA Form 2409, note repair work done and parts replaced. Put that information on the DA Form 2409. Print "DA Form 2409" in column d for those items.
- c. If parts are needed, the PLL clerk will order them and enter the document numbers. d. Faults that need support maintenance will go on a DA Form 2407. Print "DA Form 2407 (SPT)" in column d.
- e. The commander's designated representative will decide what maintenance can be delayed. Faults that do not affect the operation of the equipment and the operator's safety can be deferred because:
- (1) Support is backed up and cannot get to the equipment right away.
- (2) The needed repair part is not on hand. (3) Other reasons at the CO's discretion.
- f. Faults that the commander's designated representative decides to defer go on the DA Form 2408-14. Print "DA Form 2408-14" in column d for those items.

Column e. Initial When Corrected.

- a. The person taking the action or transferring the information initials other entries.
- b. The initials will go on the last line of the entry.
- c. For quality control, the inspector or commander's designated representative will check all corrected status symbol X faults to ensure proper repairs have been completed. If properly repaired, the inspector or the commander's designated representative will initial the status symbol.